



roundabout
YOUR LOCAL YOUTH HOUSING CHARITY

RESETTLEMENT SUPPORT WORKER

Role Description

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JOB DESCRIPTION

Job Title	Resettlement Support Worker	Reference	RES-SW05.24
Salary	£28,417	Location	Sheffield (city wide)
Hours	37 per week	Team & Line Manager	Resettlement Miriam Hales

ROLE PURPOSE

The Resettlement team support young people aged 16-18 who are part of the Care system or Youth Justice System. We provide them with safe and secure accommodation, giving them a stable place to call home. Whilst living in our properties, we empower them to develop their living skills, understanding how to manage their tenancy in order to enable them to move on to their own accommodation.

You will be playing a vital role in helping these young people flourish and move on to independent living. This could be supporting them to manage complex issues they may be facing around mental health, domestic abuse, substance misuse or criminality. It could be helping them to learn key life skills like budgeting and paying bills, or assisting them with claiming benefits and job searches. You may also be supporting the young people to access vital community services such as foodbanks and local support services, or guiding them when contacting agencies such as the council or DWP. You will also help the young people to become a good neighbour, avoiding any anti-social behaviour and complaints and helping them to build a community network.

Together, your support and guidance alongside these vital life skills will enable the young people to successfully move on from Roundabout and thrive in their own property, living independently in their own homes.

KEY ACCOUNTABILITIES

- To provide housing related support to young people in Roundabout's Resettlement properties by enabling them to complete a planned programme of resettlement and move to independent living. Our Support Workers have a positive approach to providing intensive and structured one-to-one key work sessions with young people, which will help them develop the necessary skills needed for future independence.
- You will work primarily with young people aged 16-18 that are homeless, preparing to leave care, and those currently involved in the Youth Justice Service to ensure they have access to good quality, safe and secure accommodation.
- You will actively seek to understand the backgrounds and behaviours of our young people and promote positive engagement to participate in support offered and to access other services in line with their needs and goals for the future.
- Maintaining accurate and thorough records, the completion of safety and risk assessments and needs assessments is paramount.

OTHER DUTIES

- Housekeeping tasks
- Liaise with outside agencies
- Ensure confidentiality
- Demonstrate a commitment to diversity and inclusion
- Health and safety checks in properties
- Such other duties as may be required by the CEO and Fundraising and Communication team for the benefit of any Roundabout stakeholders
- Act in the best interests of Roundabout at all times
- Maintain professional internal and external relationships that meet the charity's values
- Participate in training and undertake appropriate learning and development, as identified through appraisal and regular reviews with line manager

SAFEGUARDING RESPONSIBILITIES

- Maintain up to date knowledge and skills in safeguarding
- Safeguarding incidents; medication errors; other incidents and accidents errors are appropriately responded to and reported
- Accurately record personal data and maintain integrity of those records in line with data protection
- Follow safe and effective processes and procedures for the involvement of young people



WORK PERKS

	Flexible Hours		Hybrid Working
	25-30 Day Annual Leave Allowance		Cycle to Work Scheme
	Generous Westfield Health Package		Team and Organisational Away Days
	Regular Supervisions		Frequent Social Events
	Internal and External Training and Development Opportunities		Roundabout will match up to 5% of your pension contribution
	Flexible Sickness Policy		Voluntary Opportunities



PERSON SPECIFICATION

Specific Knowledge, Experience and Skills

Direct experience of working with a vulnerable client group who present with multiple needs

A working knowledge and experience assessing and mitigating risk in relation to high-risk offenders and those who pose a risk to others and themselves

Excellent IT skills, including a working knowledge of database recording systems

Minimum GCSE Grade C in English and Maths (or equivalent)

Experience and knowledge of issues and challenges faced by young people who have experienced the care system and/or Youth Justice system

Knowledge of legislation in relation to Children and Young People, Care Leavers, Housing and Housing options for young people

Substantial experience of multi-agency working and working collaboratively with other agencies and advocating on behalf of a vulnerable client group

Experience of undertaking accurate and thorough risk assessments and support plans

Understanding of confidentiality and GDPR

An understanding of Psychologically Informed Environments, Trauma Informed Care, and a Strength Based Approach to working

PERSON SPECIFICATION

Personal Attributes

Ability to be emotionally resilient, adapting in the face of challenging circumstances

To demonstrate a calm and solution focused approach in all aspects of your work with young people and colleagues

Be flexible with working environment and hours to suit the needs of the young people and service

Be approachable and responsive to requests

Ability to reflect and take ownership of your working practice and decision making

Desire to fully commit to and contribute to Roundabouts Visions, Values and Objectives

A professional approach and willingness to promote the service and wider organisation

Ability to prioritise workload and manage time effectively, working both on own initiative and as part of a team

Strong interpersonal and communication skills, both written and verbal

Recognise the signs of abuse and take action to safeguard everyone

APPLICATION DATES

To apply for this role, please download an application form on Roundabout's website

Stage	Date
Closing date for applications:	Tuesday 14th May 2024
Successful candidates informed of outcome of application:	Wednesday 15th May 2024
Proposed Interview:	Tuesday 21st May 2024

If you would like any more information about this role, please contact the Service Manager:

Miriam Hales

miriam.hales@roundaboutltd.org



EQUAL OPPORTUNITIES MONITORING

Roundabout is an equal opportunity employer. We are fully committed to equality of opportunity and diversity and we warmly welcome applications from all suitably-qualified candidates. We welcome applications regardless of race, colour, nationality, ethnic or national origins, religion or belief, sex, sexual orientation, gender identity, gender reassignment, marital or civil partner status, pregnancy or maternity, disability, or age. All applications will be considered solely on merit.

Roundabout is committed to safeguarding and promoting the welfare of children and young people and successful candidates will be subject to an Enhanced DBS check.



SAFE RECRUITMENT

Roundabout is committed to safeguarding and promoting the safety and well-being of young people in its services. Roundabout complies with the statutory legislative requirements and guidance that seeks to protect children and young people. In order to meet this responsibility, we follow a rigorous selection process to discourage and screen out unsuitable applicants.

Role descriptions and person specifications make reference to safeguarding and all posts are subject to a Disclosure and Barring Service certificate (DBS). All advertisements include our safeguarding statement and commitment.

At the application stage, all applicants are scrutinised to verify identity and academic or vocational qualifications. Professional references are requested using our standard proforma for shortlisted candidates.

References should be from the two most recent employers.

References are checked against previous employment history and gaps in employment. Our standard reference proforma makes reference to suitability to work with children and young people. Professional references must be obtained from professional email addresses.

The application form requires applicants to complete a disclosure of any criminal convictions

Only those candidates meeting the criteria outlined in the person specification will be shortlisted.



roundabout
YOUR LOCAL YOUTH HOUSING CHARITY

Charity Number: 1061313

Please send your completed
application to :

recruitment@roundaboutltd.org



Roundabout Ltd



roundaboutsheff



RoundaboutSheff



Roundabout, Sheffield